



REGENT HOUSE SCHOOL

Mobile Phone Policy

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Regent House School

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This policy is applicable to any electronic device with photographic capability.

1. These devices must be left in lockers during the school day.
2. Pupils must not use their phones at any time in the school buildings. This includes before and after school.
3. Senior Pupils (Years 13 and 14) will be allowed to take their phones with them if they leave the school buildings at lunchtime. However, they must not use their phone in the school buildings.
4. In the case of an emergency when a pupil must use a phone during the school day they should speak to their Year Head or they can use the telephone at reception.
5. If a pupil is feeling ill they must go to Matron and she will contact their parent/guardian. Pupils should not contact their parents directly in these circumstances.

If a teacher finds a pupil with a phone in school the phone will be confiscated, labelled with the pupil's name and sent to the Year Head. The pupil can collect their phone from the Year Head at the end of school. The pupil will also receive a signing on their Record Card.

On the second offence the process will be repeated but parents will be asked to collect the phone from the office.

If a teacher finds a pupil using a phone in school the above procedure will still apply and they will be put into detention. This will include the mobile phone ringing or receiving a text in school.

If a pupil takes a mobile phone into an examination room (whether or not they have used it) they will have broken school rules associated with examinations and therefore they will not receive a grade in this examination. This is in line with external examination boards.

The school views the misuse of mobile phones as a serious Child Protection issue.